



Conflicts of Interest Policy

DOCUMENT DETAIL	
Policy Name	Conflicts of Interest Policy
Version	Version 2
Approved by	LWC Committee 15.3.23
Effective from	May 2023
Date of last review	May 2023
Date of next review	May 2024
Responsible Faculty	Finance Faculty
Responsible Lead	Treasurer
Document summary	Outlines approach to conflicts of interest

DOCUMENT HISTORY		
Version Number	Comments	Approved By
1	New	-
2	Policy reviewed and updated May 2023	LWC Committee 15.5.23

Conflict of Interest Policy

Purpose

To make sure all decisions made by the executive committee or LWC members are made in the best interest of the choir and in line with LWC purpose and activities as registered with the Charity Commission.

To abide with any Charity Commission's recommendations in respect of conflicts of interest.

Policy

If a conflict of interest is identified the member involved shall declare that conflict and will not take part in any subsequent relevant discussions.

A written or electronic record of the conflict of interest will be maintained.

Wherever possible the decisions made by the executive committee are final.

All decisions are made in the best interest of the choir.

Any member joining the executive committee has to declare any conflict of interest before being accepted on the committee.

Responsibility

The overall responsibility for the implementation of this policy lies with the executive committee. This policy will be reviewed annually.

Kevin Rigby
Treasurer

Reviewed May 2023